



NYC Department of Buildings
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ELEVATOR ADVISORY COUNCIL MEETING MINUTES
NYC Department of Buildings
280 Broadway, 3rd Floor Conference Room
March 25th, 2004 @ 9:00AM

In attendance at the 1st Elevator Industry Advisory Council meeting were the following:

Andrei L. Peck	NYC DOB	212-566-4893	andreip@buildings.nyc.gov
Tasha Coleman	NYC DOB	212-566-4890	tashac@buildings.nyc.gov
Larry Lee	NYC DOB	212-566-4925	larryl@buildings.nyc.gov
Robert LiMandri	NYC DOB	212-566-3103	-
Robert Carroll	NYC DOB	212-566-5412	robertc@buildings.nyc.gov
Karl Schmid	NYC DOB	212-566-3394	-
Jerry Frascelli	Otis Elevator	917-339-9646	jerry.frascelli@otis.com
Michael Savitsky	Otis Elevator	917-339-9665	michael.savitsky@otis.com
Kevin Moylan	MTA	718-521-7123	moylans3@aol.com
Robert Merlo	GS Elevator	201-869-0131	robert.merlo@comcast.net
Brain Hinphy	Schindler Elevator	212-708-1050	hinphy@us.schindler.com
Thomas Donovan	Schindler Elevator	212-708-1130	tom_donovon@usschindler.com
Patrick McPartland	PM Engineering	631-271-2820	pm@pmengineering.com
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Diane Lowy	REBNY	212-616-5204	dlowy@rbny.com
Charles Miraglia	NYCHA	347-804-7297	miraglic@nycha.nyc.gov
David Graham	NYCHA	917-881-0199	grahamd@nycha.nyc.gov
Robert Walsh	DCAS	212-669-8969	rwalsh@dcas.nyc.gov
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LJ Blaiotta	Columbia Doors & Cabs	914-937-7100	lj@columbia-elevator.com
Hank Krussman	Landmark Elevator Consul.	516-781-7020	lecnyl@aol.com
Christine Montesanto	CM Expediting	631-587-5371	cmexpediting@aol.com
Ruby Banton	-	212-349-5509	cityexpress50@aol.com
Scott Schindler	Pace Elevator	212-279-7223	paceelv@msn.com
Christopher Afuwah	FDNY	718-999-2892	afuwahc@fdny.nyc.gov
Gary Connelly	FDNY	212-570-4312	gconnelly@hvc.rr.com
Joseph Krug	Barr & Barr Inc.	212-563-2330	jkrug@barrandbarr.com
Charles Tatosian	Barr & Barr Inc.	212-563-2330	ctatosian@barrandbarr.com
Philip Garcia	United Elevator Consul.	212-594-6060	unitedelevator@msn.com
Nicholas Montesano	DTM Inc.	718-321-0343	dtmns@aol.com

DISCUSSION

MISSION AND GOALS OF THE ELEVATOR INDUSTRY ADVISORY COUNCIL

NYC DOB AND THE INDUSTRY

Deputy Commissioner Robert LiMandri welcomed the council. The following items were discussed:

- The NYC Department of Buildings' goal is to work with the Industry as we move into the future. New technology and equipment are being developed and will require joint effort if we are to benefit from these developments.
- The Department of Buildings is also undergoing a transformation. It intends to be the best Buildings Department in the nation.

The department requires the cooperation of the industry if it is to succeed.

Mr. Andrei Peck, Technical Director of the Elevator Division presented his goals:

- A key goal of Central Inspections is to ensure that people who utilize elevators and escalators within the boundaries of New York City are safe. In this regard, the department has implemented a formal training program for its elevator and escalator inspectors and is reaching out to major owners and the industry.
- The department has purchased tools and safety equipment so inspectors may better perform their inspections.
- The department intends to stress safety. Four target groups have been identified: users, inspectors, the industry and owners.
- Improve communications with the industry; this Advisory Council meeting is part of this effort.
- **Redefine inspection cycles, establish responsibility for periodic and routine inspections and tests. Hopefully, this Advisory Council will help with this goal.**

SUGGESTION: Formation of three Advisory Task Groups. The following people were asked to serve:

- ◆ **Jerry Frascelli - Codes and Standards Review**
Review and advise on issues regarding existing and new elevator codes and standards, interpretations, legislation and compliance.
- ◆ **Patrick McPartland - New Equipment and Materials Review**
Review and advise on issues regarding new equipment and technology.
- ◆ **Tasha Coleman-Lauriston - NYC Buildings Interface**
Identify and develop methods to better serve the public.

(REQUESTS AND Q & A SEGMENT)

REQUESTS

- Christine Montesanto requested that the DOB communicate better with the Industry whenever changes are made within the department that affect the Industry, and that it acts consistently.
- Christopher Afuwah of the FDNY requested to have the DOB perform joint inspections with the Fire Department.

Q. & A.

- Q.** Mr. McPartland raised a question pertaining to the Industry's presence and the value of the time spent discussing issues with the Buildings Department. ("What will the Buildings Department do with the information that the Industry provides"?)
- A.** Mr. Peck assured the group that all recommendations coming from subcommittees would be presented to the department's executives and to the extent possible action will be taken to implement the recommendations. Some recommendations may be accomplished without legislation while others may require legislation. Recommendations requiring legislation will require at least 18 months to enact.

DISCUSSION *(cont'd)*:

CLOSING OUT OLD APPLICATIONS AND REMOVAL OF VIOLATIONS

Mrs. Tasha Coleman-Lauriston provided the following information:

- All completed work permitted under an elevator application (EA or EBN) requires a final test inspection by a DOB elevator inspector. According to the New York City Building Code §27-997, no new, relocated or altered equipment shall be placed in operation until a NYC Buildings elevator inspector conducts a test.
- A NYC Buildings elevator inspector cannot conduct a final test inspection on an elevator permitted application for a device that has unresolved elevator violations. The old violation must first be removed prior to a current elevator application sign off. To avoid delay in finalizing a new acceptance test on an elevator permitted application, the owner/elevator company must call for an appointment to have all previous permitted applications signed off, or file an "amendment" to have the previous permitted application(s) withdrawn only if the work was never done. An elevator inspector will verify all requests for withdrawal of open applications before approving the amendment.

Concern: Expeditors and elevator inspection agencies requested that the elevator application process be consistent, that application objections be given at one time by administration and plan reviewers and that PVT violations be made accessible via the web.

Response: Mrs. Lauriston and the committee will discuss improvement of these concerns.

NOTE: *The Elevator Industry Advisory Council meeting will meet the third Thursday of every other month. The next meeting is scheduled for May 27th, 2004 at 10am.*

Meeting Adjourned